

**VISTA PLANTATION CONDOMINIUM ASSOCIATION**  
**Board of Directors' Workshop Meeting Agenda**  
**September 14, 2020 – 10:00 AM**

**Dial in: 1-408-418-9388**  
**Meeting Access Code:132 237 4036**  
**Password aqR5Sqt5HZ3 if needed**  
**(27757785 from phone & video system)**

**REPORTS OF OFFICERS AND COMMITTEES: (MOTIONS MADE AT MEETING)**

**Correspondence – Secretary, Doreen Whitehead**

- a. Letter dated August 12, 2020 from resident at 38-204 requesting approval to install vinyl plank flooring. Meets standard flooring protocol. *Motion*
- b. Letter dated September 3, 2020 from resident at 2-201 requesting approval to install vinyl plank flooring. Meets standard flooring protocol. *Motion*

**Reports of officers attached to minutes**

- |                                     |                       |
|-------------------------------------|-----------------------|
| 1. Treasurer's Report               | Mike Whalen           |
| 2. Grounds Beautification Committee | Eileen Cowie          |
| 3. Health/Safety Committee          | Maureen Kieninger     |
| 4. President's Report               | Judy Powell           |
| 5. Management Report                | Carole Hammond-Colvin |

Discussion and changes/additions to proposed Agenda for Board meeting

***Member participation on agenda items:***

***3 minutes per individual when recognized by meeting chairperson***  
***After business portion of meeting***